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The following costs may **not** be included as Directly incurred

- Visa fees, including those for PGR students, are eligible if directly incurred as a result of the grant.
- Costs for attendances at conferences may be included, where such attendance will be of direct benefit to the project. Conferences should, as far as possible, be individually identified in the proposal and attendance justified.
- Additional childcare costs beyond that required to meet the normal contracted requirements of the job, and that are directly related to the project, may be requested if the institutional policy is to reimburse them. This may include attendance at conferences and workshops that are directly related to the project. Childcare costs associated with normal working patterns are not eligible.
- Travel and living expenses may also be requested for collaborative working visits directly related to the proposed project.
- Subsistence and catering costs should reflect the normal rates applying to the lead UK twin institution.

Open access and publication costs for UK institutions are not eligible as these charges are supported through block grants to UK HEIs. These may be included if exclusively for the Ukrainian partner.

Patent costs and other IP costs are not eligible as UK universities already receive funding for these from Higher Education Innovation Funding.

If you have any questions on eligibility of activities or spending, please contact our Strategic Partnerships team at [twinning-grants@international.ac.uk](mailto:twinning-grants@international.ac.uk) before submitting your grant proposal.

Costs incurred from the date of the call launch (28 November 2022) can be included as part of your application. The applicant assumes the risk for any spend incurred before awards have been made.

UUKi will make a single lump sum payment equalling 100% of the grant approved to successful lead UK twin institutions by 31 March 2023 at the latest. It is a condition of the grant that all funding must be expended, and all project-specific activities completed, by 31 August 2023. A



submit, as the form may not save your answers if you lose connection. Please note the offline version is for information only and Word copies of the application form will not be accepted.

Institutions notified of outcome	By 6 March 2023
Payments made by	No later than 31 March 2023
Project end date	No later than 31 August 2023

## **10.0 Terms and conditions of award**

Full conditions of the award can be found in the Terms and conditions of offer letter (Annex C). The offer of award letter (which includes Terms and Conditions) will be added to the [webpage](#) the week commencing 12 December 2022.

## **11.0 Key call documents**

The following documents can be found on the [call webpage](#):

[Application form](#)

## 14.0 Eligibility checklist

The application form is completed in full and complies with instructions given in this document.	
The UK-Ukraine R&I twinning grants scheme budget proposal spreadsheet has been completed and uploaded to the online application form.	